

**EAST SMOKY HILL METROPOLITAN DISTRICT NO. 2**  
**SPECIAL MEETING**  
**AGENDA**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term Expires:</u>	<u>Next Election:</u>
Connie Buhlke	President	May 2022	May 2022(e-2 2020)
Vacant		May 2023	May 2023 (e-3 2020)
Tyler Jeffery	Assistant Secretary	May 2022	May 2022 (e-4 2018)
Bonnie Bowman	Treasurer	May 2023	May 2023 (e-3 2020)
Laura Embleton	Secretary	May 2022	May 2022 (e-4 2018)

**Date:** Wednesday, November 11, 2020

**Time:** 6:00 P.M

**Location:** \*NOTE: given current events and current advice and directives from local, state and federal jurisdictions related to COVID-19, this meeting is being held by teleconference and virtual meeting only. Board members, consultants and members of the public may participate by teleconference or by computer/tablet by utilizing the following information: URL link:

**Join Microsoft Teams Meeting**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MjhmMjJiNzMtMmVmOC00NDM2LTg0ZjktMjUxYjUyYTYzMWRi%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjhmMjJiNzMtMmVmOC00NDM2LTg0ZjktMjUxYjUyYTYzMWRi%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

[+1 720-547-5281](tel:+17205475281) United States, Denver (Toll) Conference ID: 153 511 728#

1. Call to Order

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2. Declaration of Quorum/Disclosure of Conflicts of Interest/Director Qualification

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3. Review and Approve Agenda

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4. Public Comment (Items Not on Agenda)

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5. Review and Approve Minutes of the August 11, 2020 Special Board Meeting (enclosed)

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6. Legal
  - A. Consider Adoption of Resolution 2020-11-01; 2021 Annual Administrative Matters Resolution (enclosed)
  - B. Consider Appointment of Charlotte Farris to vacant position on the Board of Directors and Administer Oath of Office
  - C. Other

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7. Financial

- A. Review and Consider Acceptance of Unaudited Financial Statements as of September 30, 2020 and Cash Position Report (enclosed)
  - B. Review and Ratify Approval of Bill.com Payments Totaling \$40,650.84 and Directors' Fees (enclosed)
  - C. Review and Consider Approval of Current Claims Totaling \$23,695.09
  - D. Investment Review
  - E. Review and Consider Approval of Schilling & Company, Inc. Engagement Letter for Preparation of 2020 Audit - \$4,700 (enclosed)
  - F. Other
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8. Conduct Public Hearing to Consider Amendment of 2020 Budget and Adoption of Proposed 2021 Budget

- A. Resolution 2020-11-02, Amendment of 2020 Budget (if necessary)
  - B. Resolution 2020-11-03, Adopting 2021 Budget, Imposing Mill Levy and Appropriating Funds (enclosed)
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9. Manager Items

- A. 2020 Contractors
    - 1. Landscape Maintenance with JBK (enclosed)
    - 2. Management and Accounting, CliftonLarsonAllen LLP (no updated agreement, acknowledgement)
    - 3. Legal Counsel, White Bear Ankele Tanaka & Waldron (no updated agreement, acknowledgement)
    - 4. Discuss Renewal of 2021 Insurance and SDA Membership Renewal
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10. Landscape Update – Reg Craigo, JBK

- A. Review Landscaping Activity
  - B. Review and Consider Approval of Flowerscapes Proposal for Annual Flowers – \$18,600 (enclosed)
  - C. Review and Consider Approval of Davey Tree Proposal for Tree Care – (to be distributed)
  - D. Other
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11. Items from Board Manager

- A. Discuss Status of Playground Shades – Structure installed in November, Shades installed in Spring
  - B. Update on Homeowner Association – HOA changing to Coloradoscapes for Landscaping Maintenance and Snow Removal Services
  - C. Other
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12. Items from Board Members

A. Other

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13. Other Business

A. Confirm Quorum for Next Meeting, February 9, 2021

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14. Adjournment

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**NEXT SCHEDULED BOARD MEETING**

**February 9, 2021 at 6:00pm**

**Smoky Hill Library**

**5430 S. Biscay Circle**

**Centennial, CO 80015**